

Attention: GSR's and Executive members – mileage reimbursement available

Lake Agassiz Area Service Committee of Narcotics Anonymous
Minutes from August 15th, 2009

August LAASC Meeting

- First Presbyterian Church, 650 2nd Ave. N. Fargo, ND
- Noon on August 15th, 2009

September LAASC Meeting

- First Presbyterian Church, 650 2nd Ave. N. Fargo, ND
- Noon on September 19th, 2009

- Addicts present: Tyler K, Nicole K, Frank H, Michael F, Kris T, Kris O, Molly M, Tricia L, Scott S, Jeff K, Jess H, Scott "Wolf" S, Rick M, Daniel, Mike D, Wade O, Travis, Wes K, Ray, Aaron, John, Debbie
- 22 Addicts present 11 GSR's present

Quorum Report and Motion to Accept Quorum

- **Motion:** To approve quorum. **Intent:** To do business. There was 11 GSR's present at the time of quorum and 11 at voting. -

Maker: Molly M **Second:** Michael F – UNANIMOUS. MOTION PASSES

Approval of Minutes Motions

- **Motion:** To approve minutes **Intent:** Moving on for business

Maker: Jess H **Second:** Michael F - UNANIMOUS. MOTION PASSES

Executive Committee Reports
LAASCNA@live.com

LAASC Election Schedule/Terms of Office

<u>Office Held</u>	<u>Scheduled Month of Election</u>	<u>Actual Month of Election</u>	<u>Addict Currently In this position</u>	<u>Where is Subcommittee at?</u>
Treasurer	January	January '09	Tyler K	None
PI Chair	February	July '08	Kris O	1st Tues of Month, Atomic Coffee in Downtown Fargo, 8:00pm
Secretary	March	September '08	Vacant	None
RCM	April (even years)	April '08	Molly M	None
Alt-RCM	April (odd years)	May '09	Jeff G	None
Literature	May	April '09	Tricia L	Thursday's @ 9:15pm – 3910 25 th Street S, Fargo
Vice Chair	June	July '08	Vacant	None
H&I Chair	July	June '09	Scott S	Every 2 nd and 4 th Sunday at 1pm at Cash Wise Deli @ 1401 33 rd St. SW
Scribe	August	August '09	Scott "Wolf" S	None
Activities Chair	October	January '09	Kris T	Thursday's @ 6:00 pm @ Cash Wise Deli @ 1401 33 rd St SW
Parliamentarian	November	April '09	Jason T	None
LAASC Chair	December	May '09	Nicole K	Noon 3rd Sat of Month, normally at 1 st Pres. Church, Fargo

Chair: present w/ written report

Greetings Fellow Addicts,

During the July ASC a 10th concept grievance motion was passed. I have attended this group's business meeting and formally apologized on behalf of the Area. This group has accepted our apology and I hope to see them represented at the LAASC.

We don't all need to be friends at Area meetings. We do need to respect one another and practice spiritual principles of love and acceptance.

If you have any topics you would like added to the sharing session please email to LAASCNA@live.com

Nicole K.

Vice-Chair: open

Secretary: open

Public Information Chairperson: present w/verbal report

Activities Chairperson: present w/written report

Greetings Fellow Addicts,

Last weekend was our annual N.O.W. campout @ LRRRC in Ottertail, MN. I am grateful to announce that we saved at least 2 addicts from relapse that weekend honoring our 5th tradition. We also served four meals, 46-50 addicts in attendance and 3 newcomers. I don't have the financial report for this event yet but it appears we made a profit. Thanks to Tricia and the Lit Committee for their participation in this event. Thanks also to the workshop facilitators and speaker who did an AMAZING job!

We are currently planning the annual Fall Banquet. Our theme is "Continuing to Grow"! We are in process of creating t-shirts for this event, which will take place on Saturday, October 10th, 2009 October 10th 2009 at Our Saviors Lutheran Church in Moorhead, MN. Flyers will be out in a couple of weeks. We meet every Thursday at 6pm at Cashwise Deli. I'd like to thank the Area for their continuing support of our Activities Committee and the events that we have held!

In Grateful Service,

Kristine T.

Literature Committee: present w/written report

Hello Fellow Addicts,

Literature sales have slowed down a bit, but I expect them to pick back up soon. I also received some news about the Living Clean Project and hope to get some more done on that. I do need input so please come check out our Literature Meeting every Thursday after the 8pm meeting at 3910 25th St S Fargo. Here are the committee guidelines and a list of what items we have for sale. If there are item u want that are not on that list just call me and let me know and I will order it with my next order. My phone # is 218-443-0152.

Grateful to be of Service,

Tricia L.

LAASC Literature Committee Available Materials

ITEM	PRICE
Basic Text	\$11.00
It Works: How and Why	\$7.70
Just For Today	\$7.70
NA Step Guide	\$7.30
Sponsorship	\$7.00
Introductory Guide to NA	\$1.70
NA White Booklet	\$0.63
Key tags	\$0.45
IP's & Booklets	\$0.21 to \$0.81

I will also order bronze medallions @ \$2.75 each upon request.

6% shipping is added to each order.

Lake Agassiz Area Service Committee (LAASC) Literature Subcommittee Guidelines

I. Definition and Purpose of the Subcommittee:

The Lake Agassiz Area Literature Subcommittee (hereafter referred to as the Subcommittee) is a volunteer group of the fellowship of Narcotics Anonymous (NA). The primary purpose of the subcommittee is to maintain an adequate supply of all NA approved literature and have it available at the LAASC business meeting, LAASC activities, and to all meetings in the LAA. The Subcommittee facilitates the evaluation process for any NA literature from the fellowship. In all it's proceedings the Subcommittee shall adhere to The Twelve Traditions, The Twelve Concepts of service of NA, the resources of A Guide to Local Services, and the Handbook for NA Literature Committees.

II. Functions of the Subcommittee:

- A) Maintains an adequate supply of NA literature to meet the needs of the LAA.
- B) Stocks and makes available review and approval-form literature
- C) Serves as a communication link in all matters of literature between the groups, LAASC, and the World Service Committee.
- D) Provides the forum and atmosphere where members may contribute to the development and creation of NA literature.
- E) Hold scheduled Subcommittee meetings.
- F) Communicates and disburses all information to and from volunteers.
- G) Distributes Literature to all groups in the Lake Agassiz Area who wish to participate.
- H) Provides representation and participation in the LAASC.
- I) Elects and/or appoints members to fulfill the needs of the Subcommittee.
- J) Maintains an archive of all Subcommittee minutes and transactions.

III. Structure of Elected Positions:

The elected positions of the Subcommittee shall consist of a Chairperson, Vice-Chairperson, and Secretary/Treasurer. All positions, with the exception of the Chairperson, who is elected by the LAASC, are elected by the Subcommittee.

If an elected committee member becomes unable to discharge the duties of that position, a successor shall be named by the Chairperson and approved by the Subcommittee at the next business meeting. Should the Chairperson be unable to discharge the duties of that position, the Vice-Chairperson will automatically assume the position of the chairperson until the next LAASC meeting where a new Chairperson will be elected or appointed.

IV. Qualifications and Duties of Elected Committee Members:

- A. *Chairperson:* Elected by the LAASC and shall fulfill the LAASC requirements of a Subcommittee Chairperson. These responsibilities include:
 - 1. Attends and provides written reports of all monthly activities and inventories at each LAASC meeting.
 - 2. Announces and holds scheduled Subcommittee meetings.
 - 3. Prepares an agenda for and maintains order at each meeting.
 - 4. Submits budgets and inventories for approval to the LAASC.
 - 5. Elects or appoints other committee members as necessary.
 - 6. Stores literature and is responsible for distribution.
- B. *Vice-Chairperson:* elected by the Subcommittee. Responsibilities to the Subcommittee include:
 - 1. Assumes the duties of Chairperson in the case of Chairperson's absence.
 - 2. If the office of Chairperson should become vacant, the Vice-Chairperson assumes the duties until a Chairperson is elected or appointed by the LAASC.
 - 3. Works closely with the Chairperson to become familiar with all aspects of the Chairperson's responsibilities.
 - 4. Responds to all inquiries of members relating to policy and procedure.
- C. *Secretary/Treasurer:* Responsibilities to the Subcommittee include:

1. Records minutes of all meetings of the Subcommittee and maintains archives of prior meeting minutes and related materials.
2. Copies and distributes minutes from Subcommittee meetings.
3. Keeps current record of all Subcommittee members including phone number.
4. Works with the Chairperson on all financial records, including co-signing checks.

V. Bank Account

- A. The bank account will be used only for the purpose of purchasing literature from the WSO and literature committee supplies.
- B. There will be 3 signers on the account
 1. Literature Committee Chairperson
 2. Literature Committee Secretary/Treasurer
 3. LAASC Treasurer
- C. Receipts will be kept of all deposits and purchases and all bank statements will be kept on file to be presented at each audit.
- D. Literature Committee will follow all other LAASC guidelines pertaining to bank accounts.

VI. Procedure for Inventory Management:

- A. The Subcommittee shall maintain a stockpile of NA approved literature.
- B. The total of funds and inventory shall not exceed \$4000.00. When the value of inventory and funds exceeds this amount, the excess funds will be brought back to LAASC.
- C. An accurate continuous inventory shall be kept at all times.
- D. Duplicate-copy receipt books will be used for each transaction.
- E. Physical inventory shall be taken quarterly or upon the election of the new Subcommittee Chairperson and reported to LAASC.
- F. Parliamentarian and LAASC Treasurer will perform quarterly audit.
- G. All records and inventory shall be passed on at the end of each chairperson's term

VII. Procedures for Accepting and Filing Orders:

- A. An order is placed by:
 1. Phone call to Subcommittee Chairperson.
 2. Meetings outside Fargo/Moorhead should call Subcommittee Chairperson one week in advance and can pick up order at LAASC meeting.
- B. Payment for literature is due upon receipt by cash, check, or money order. Fees will be applicable for returned checks.
- C. Order accuracy must be confirmed upon receipt. Any discrepancies must be addressed immediately.

VIII. Procedures for Review of NA Literature

A. The Subcommittee facilitates the evaluation process for any NA literature from the WSO. The Subcommittee will follow the procedures outlined in the Handbook for NA Literature Committee for these processes.

The Literature Committee also evaluates any local fellowship NA literature such as newsletters and/or writings that they wish to put into future NA literature. The Subcommittee will follow the procedures outlined in the Handbook for NA Literature Committee for these processes.

Treasurer: present w/written report

Greeting LAASC (08-15-2009)

The signers on the LAASC checking account have been updated. Nicole K, area chair, and Scott S, H&I chair, have been added to the account. Jay B and Jeff G have been removed from the account. Since the vice chair position is vacant, the H&I chair was added, as per line of succession.

Date	Category	Check# or Deposit	7th Tradition	Executive	PI	H & I	RCM	Total Of Amount
7/18/2009	Balance as of 7/18/2009	Beginning Balance						\$1,370.05
7/18/2009	GSR Reimbursement	1322		(\$22.50)				(\$22.50)
7/18/2009	Meeting Lists	1321			(\$198.98)			(\$198.98)
7/18/2009	Rent	1290		(\$10.00)				(\$10.00)
7/21/2009		Deposit	\$416.83					\$416.83
7/25/2009	Phone Line	Auto WD			(\$58.59)			(\$58.59)
7/31/2009	Minutes/Paper & Postage	1323		(\$7.48)				(\$7.48)
7/31/2009	Minutes/Paper & Postage	1324		(\$16.93)				(\$16.93)
8/9/2009	Facilitators	1325				(\$225.00)		(\$225.00)
8/14/2009	Balance as of 8/14/2009	Ending Balance						\$1,247.40
			Balances	\$ (585.25)	\$ 929.75	\$ 772.21	\$ 740.00	

©Humbled by Service©
Tyler K

Hospitals and Institutions: present w/verbal report

Hello from the H&I Subcommittee,

The subcommittee would like to thank all who have been helping us to carry the message, and a special thanks to those who have been regularly attending our H&I subcommittee meetings every 2nd & 4th Sunday @ 1pm @ Cashwise Deli in Fargo.

First of all I would like to congratulate our new vice-chair Kaleb M. We currently go into the Clay County Jail, Clay County Juvenile Center, Prarie St.Johns, and the Fergus Falls Halfway House. We are still working on getting back into Cass County Jail, and we are working on getting into several other facilities as well.

WE NEED MORE BODIES TO HELP CARRY THE MESSAGE INTO FACILITIES.

Especially Women. We have another pile of literature going into Clay Co. Juvie.

In Grateful Service,

Scott S.

Regional Conference Member: present w/written report

August 15, 2009 RCM Report

Greetings fellow addicts,

The RSC (regional service committee) was held August 1, 2009 at the Stump Lake Campout. There were around 20 addicts present. Will H (Lake Agassiz) was elected Chair, Rob H. (Lewis and Clark) was elected Co-Chair, Debbie J. (Lewis and Clark) was elected Secretary, Cathy S. (Lake Agassiz) was elected Activities Chair, and George P. (Lake Agassiz) was elected Web Resource Person. Open positions include Fellowship Development Chair (FDC) and Treasurer. If you are interested you may go to the www.umrna.org website and fill out a service resume. The next RSC will be held in November at the Regional Convention.

The 5th annual Frolf Potluck will be held Sunday, August 30, 2009 in Jamestown at Klaus Park from 2-8pm. There will be a Regional Activities meeting at 2, potluck at 5, and frofing whenever. Rain or Shine!

The Upper Midwest Regional Activities Committee is actively seeking submissions for next year's Spiritual Refreshment 2010 Banner design. We will be accepting Proposals for the design of the logo, with the intent that it be included on the Event banner as well as any possible merchandise for the event. It is vital that the creator of the submission selected for next year's Spiritual Refreshment will be capable of replicating her/his design in a large-scale banner format. Deadline for submissions is December 31, 2009. Please submit your artwork to UMRNA Activities Committee, P.O. Box #174, Fargo, ND 58107-0174. If you have any questions, feel free to contact the Spiritual Refreshment 2010 chair, Kendra W. (320) 360-5554. Regional Activities meets Mondays at 6:30pm at Cashwise Deli on 13th ave. s. in Fargo. They are planning the Regional Convention, which will be held in Grand Forks, November 6-8, 2009 at the Clarion Hotel in November. Go and check it out!

Chapters 1 and 2, and a working outline for Living Clean are out for fellowship review and input until September 15, 2009. The world thanks everyone for participating in the survey for the Living Clean project. There were nearly 900 English responses to the survey during the time it was available on the website. The survey has been discontinued but the work on the project is still ongoing. Your words helped in the development of the material and some of your ideas were included in the first two chapters which are currently out for review and input. You can participate on the discussion board that has been established for this project. The discussion board is located at: <http://naws.org/lc/index.php>. The project discussion area is a discussion board for members of the fellowship to offer their thoughts regarding the material to be included in the book. The discussion board is set up by chapter and members are encouraged to share their experience, strength and hope regarding the long-term aspects of living the NA program. You need to register for the discussion board and this is a separate process from other discussion boards offered by NA World Service (NAWS). You select a username and password and that is how you access the discussion board.

World Unity Day is August 22. *The language of NA transcends words and boundaries. Ours is a language of the heart. Join us in a celebration of World Unity day. We will be joining with thousands of other addicts from around the world, to share the message of NA.* If you would like to be a part of this go to the auditorium at Meritcare Clinic in Downtown Fargo, ND on August 22 from 12-3:30. If you have any questions contact Wes K. (701) 200-6419.

UPCOMING EVENTS

August 20-23, 2009: WCNA 33 in Barcelona, Spain, Armor sin fronteras (Love without borders)

August 22, 2009: World Unity Day

September 12-14, 2009: Camp Vermilion. Vermilion, MN

April 25-May 1, 2010: World Service Conference 2010

ILS, Molly M.

Alternate Regional Conference Member: not present

Website AdHoc Committee: not present, sent written report

Website AdHoc Committee Report

I want to start off with saying thank you for letting me be of service to this area's effort to bring the message. Second I would like you to accept my apologies for not being able to attend the area service committee meeting. I have family visiting from out of town and couldn't miss it. The website has a demo and it is online and ready for viewing.

I have made a sub domain and put the draft of the site on it for the members of this area to view and give feedback on. I have disabled many of the features for this demo so we can concentrate on the look and feel of the site not its abilities. I welcome feedback from all who wish to comment, criticize, or suggest. All you need to do is leave a note in the contact us page and i will receive it.

I will leave a copy of the rough draft guidelines for the committee on the website also for the review of the area. The reason for this is to save on printing costs. Again any suggestions or comments can be left on the contact page.

I am still seeking members to help with the site. A few flyers were circulated, but have yet to have any responses. I will need members with a good understanding of the steps traditions, and concepts for content writing, forum moderating, and editing submitted articles. Each section (ie public info) will have their own access to the backend to edit and control their respective sections.

This will require some training but very little. This system is very easy to understand and operate.

If there are any questions don't hesitate to call or email me at the address on the site.

The address for the demo is <http://laana.strawtec.net>

P.S. Can this be put in the minutes so it can be discussed at meetings?

Humbly of service

Roger S.

Group Reports

There were 13 Groups:

1. K.I.S.S – Jeff K – Open positions: No
2. Friday Speaker Meeting – Molly M – Open positions: No
3. YPG – Jess H – Open positions: No
4. Serenity NOW! – Tyler K – Open positions: No
5. Poop in a Group – Kris O – Open positions: No
6. Break in the Day – Michael F – Open positions: Secretary
7. It's A Good Thing – Scott S – Open positions: Yes
8. Saturday Addicts Meeting – Tricia L – Open positions: Treasurer, GSR
9. The Sherwood Group – Wes K – Open Positions: Filled as needed – General Remarks: Thanks to the Area for adding this meeting to the meeting list. We are a men's meeting that is saving the lives of some very grateful men who attend.
10. Tools for Recovery – Aaron A – Open Positions: No
11. Monday Night Candlelight – Travis – Open Positions: Alt GSR, Vice Chair, Secretary
12. Friday Fellowship – Ray T – Open Positions: Yes- Come see – General Remarks: Keep the Area meeting clean & free & united

Sharing Session Topics from the August ASC

Housekeeping:

Elected Positions

- Vice Chair, open. No nominations
- P.I. Chair, open. No nominations
- Secretary, open. No nominations
- Scribe, closed. Scott "Wolf" S elected

Agenda from August ASC: – see motions information on discussion

1. Voting at the regional level (Discussion) – Jason T
2. Executive member mileage reimbursement – *see motion* – Jeff G
3. Literature Committee Guidelines (Discussion) – Trish L
4. Adding Literature Committee checking account to area guidelines (Guideline Change)– *see motion* – Jeff K
5. Chanting at meetings (Discussion) – Molly M
6. Sexual Harassment (Discussion) – Frank H

Comments from August ASC:

Wes K presented a motion to vote on motions up to this point and was disappointed that people went on break and the motion was ignored.

Sharing Session Topics for the September ASC

Additional topics may be added and/or the order of topics changed

Housekeeping:

Elected Positions

- Vice Chair, open. No nominations
- P.I. Chair, open. No nominations
- Secretary, open. No nominations

Agenda for July ASC: – see motions information on discussion

1. Voting at the regional level (Discussion) – Jason T
2. Literature Committee Guidelines (Discussion) – Trish
3. Monthly meeting location (Guideline Change) – *see motion* – Frank H
4. Elected trusted servants (Guideline Change) – *see motion* – Frank H
5. Quorum to open the business of the day (Guideline Change) – *see motion* – Frank H
6. Area Website (Discussion) – Ray T
7. Cell Phones/Texting at Area Meeting- *see motion* – Daniel J
8. Subcommittees guidelines in Area guidelines – *see motion* – Ray T
9. Outreach Committee – *see motion* – Wade T
10. Sexual Harassment AdHoc Committee – *see motion* – Jon A

Motions from August ASC

- **Motion:** To allow Executive committee members to receive mileage reimbursement for ASC meetings – **Intent:** In hard times as we are in; to help on the gas cost – **Made by:** Jeff G – **Seconded by:** Cathy S – **MOTION PASSES**
- **Motion:** Update guidelines page 4, in section on checking accounts, adding sentence: “A third account will be added for the use of the Literature Subcommittee.” – **Intent:** To get it done – **Made by:** Jeff K **Seconded by:** Chris M – **MOTION PASSES**
- **Motion:** I move that the topic of emotional, physical, and sexual harassment in and out of meetings be added to sharing session and be placed first on the list. - **Intent:** To begin discussion at request of Break in the Day – **Made by:** Frank H – **Seconded by:** Michael F – **MOTION FAILS** (need more info, should not include outside of meetings)
- **Motion:** Move harassment issues to top of current sharing session. – **Intent:** to discuss this issue today as it is very important and needs immediate attention. – **Made by:** Tricia L - **Seconded by:** Wes – **MOTION PASSES**
- **Motion:** Close – **Intent:** to be done with this emotional day – **Made by:** Jess H – **Seconded by:** Mike D – **MOTION PASSES**

Motions for September ASC

- **Motion:** That the following Section of the Guidelines be updated: **MONTHLY MEETING LOCATION**
 - The location and time of each monthly meeting of the Committee must be published two months in advance in the Area Minutes. Any change in the location will be xxx announced two months in advance, as well as in the minutes and every member group must receive a copy of the minutes. If no town places a bid to host the monthly meeting, the default location will be Fargo.

That it be updated by changing the name of the section to read as follows:

MONTHLY MEETING LOCATION AND FORMAT

The following wording will be added to the section:

The attached “**READING AND REVIEW OF FORMAT**” will be the format used for the monthly service meeting. Other committees of the LAASC will adapt this process to meet their needs, but will use a similar approach to extend the serenity of recovery meetings to all our service meetings

Intent: The format we use for our Monthly meeting is not mentioned in the document **LAASC AREA SERVICE GUIDELINES REVISED**. This will remove existing confusion about whether the Format and its use is part of our Area Policies.

Made by: Frank H – **Seconded by:** Scott S – **SHARING SESSION**

- **Motion:**

To remove the following Sections in the Guidelines:

 - **ELIGIBILITY STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**
 - To apply for all elected Trusted Servant Positions, except for Scribe, it is suggested that NA members must have at least one-year clean time. The position of Scribe has no clean time requirement. Each applicant will provide a Service Resume for publication in the monthly Minutes at least one month prior to the interview during the Sharing Session and the time of election. The applicant can put whatever information in that resume the individual feels is appropriate.
 - **INTERVIEW STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**
 - The goal of the following set of standards is to bring fairness, equality, principles before personalities and an atmosphere of recovery to the election process. Questions will be limited to the member’s ability to perform the position as described in this guide.

To include the following Sections:

- **ELIGIBILITY STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**

- To apply for all elected Trusted Servant Positions, except for Scribe, NA members must have at least one year clean time. The position of Scribe has no clean time requirement.

Each applicant:

1. Will provide a Service Resume for publication in the monthly Minutes at least one month prior to the interview during the Sharing Session and the time of election. The applicant can put whatever information in that resume the individual feels is appropriate.
2. Can choose, as well, to use the list of questions NA members are going to be allowed to ask as the basis for their Service Resume. If they want they can simply list each question in their Service Resume and provide a written answer.
3. Will be given a copy of these Guidelines, a copy of the “Guide to Local Services in Narcotics Anonymous” and any applicable Narcotics Anonymous Service Handbooks. Information put in the Service Resume should be based on the Job description listed in these Guidelines, the Guide, and applicable Service Handbooks.
4. Will be referred to this section and asked to be prepared to follow the guidelines in this section and in the following section on Interview Standards for all Elected Trusted Servants.
5. Will be informed that the only questions they can be asked will be from the list provided below. They can decide to provide written answers to the questions for presentation during the interview process or simply be prepared to answer questions verbally.

➤ **INTERVIEW STANDARDS FOR ALL ELECTED TRUSTED SERVANTS**

- The goal of the following set of standards is to bring fairness, equality, principles before personalities and an atmosphere of recovery to the election process.
 1. The interview of the candidate will begin with the Leader of the Sharing Session asking the candidate to read and/or review the Service Resume published in the Minutes. No questions or comments from the Leader or others present are allowed.
 2. The applicant will then be asked by the Leader to read the Job Description in these Guidelines and give their understanding of the position and their willingness and qualifications to fulfill each required task. No questions or comments from the Leader or others present are allowed.
 3. The applicant will then be asked to describe their present level of familiarity with these Guidelines, The Guide, applicable Service handbooks and how they plan to continue learning about and practicing the 12 Steps, 12 Traditions and 12 Concepts in the service position. No questions or comments from the Leader or others present are allowed.
 4. When the applicant has finished their presentation described above the Leader will simply go around the room and asked each NA Member present if more information from the applicant is needed. If no additional information is needed the Leader will ask each GSR if they are ready to vote.
 5. Those who need more information can only ask questions. The questions asked must come from the following list. No follow up comments or questions are allowed.

➤ **INTERVIEW QUESTIONS FOR ALL ELECTED TRUSTED SERVANTS**

- The following questions are the only questions that will be asked of each candidate. The candidate can voluntarily provide a verbal answer to each question, may provide answers in writing if desired or can simply allow LAASC participants to ask questions from this list as desired. No follow up questions will be allowed. Each question can only be asked one time.
 - A. Describe the qualities that will allow you to be an effective leader in this position?
 - B. What have you done that displays trust?
 - C. Please define humility.
 - D. How is being asked to serve a humbling experience?
 - E. How will you apply the 12 Steps, 12 Traditions and 12 Concepts in this service position to know your assets, liabilities, defects and limitations?
 - F. How will you ask for help as a Trusted Servant?
 - G. Please describe your personal motives and goals for serving in this position?
 - H. Have you familiarized yourself with these Guidelines, the Guide and Service Handbooks related to this position and how do you plan to use them.
 - I. Please describe you personal understanding of the HOW principles (Honesty, Open-Mindedness, Willingness) as they apply to leadership in this position.
 - J. What specific personal and/or professional skills do you bring to this position?
 - K. As a Trusted Servant how will you apply the 12 Concepts for NA Service as they pertain to leading without governing?
 - L. How have you shown personal leadership?
 - M. What other types of service, other than those already listed in your Service Resume or verbally described, have you done?
 - N. Do you have the required time and energy needed for this position?
 - O. Do you know of past/present LAASC members you can turn for guidance or previous experience and what plans do you have to make use of their experience, strength and hope?

➤ **DISQUALIFICATION OF CANDIDATE**

- A. If the NA member expresses less than open support for the use of the Guide and these guidelines, she/he can be disqualified. A motion by any NA Member present can disqualify someone, no second is required. No discussion is allowed. A 2/3 vote of the GSR's disqualifies that person for the current position.
- B. The same motion for disqualification can be made if a member believes the member has shown a pattern of refusing to support the use of the Guide and these guidelines in the past. Again no discussion is allowed. An up or down vote follows immediately.

Intent:

1. These policies were written by a Policy Revision Subcommittee appointed by this Body, in 2007 and 2008, after consultation with the World Services Office and many weeks of discussion.
2. These policies were not approved at that time.

3. These policies will bring our interviewing process in line with our 12 Traditions and 12 Concepts and professional standards used by organizations and companies everywhere.
4. This will bring consistency, dependability and predictability to our interviewing process so candidates know what to expect and for LAASC participants to know what is acceptable.
5. This motion is a request for reconsideration of those policies.

Made by: Frank H – **Seconded by:** Scott S – **SHARING SESSION**

- Motion: To update the following section in the Area Guidelines: **Part 2: QUORUM TO OPEN THE BUSINESS OF THE DAY**

- To update that section to include the following information:
 1. At least 6 GSR's must be present before any business of the day can be opened.
 2. If less than 6 GSR's are present at any time after the opening of business Quorum no longer exists and business must stop.
 3. It is the responsibility of the Chairperson to record in the Minutes that at least 6 GSR's are present to open business.
 4. It is the responsibility of the Chairperson to record in the Minutes, any time less than 6 GSR's are present, that business is stopped for lack of Quorum.
 5. The only activities allowed when Quorum is absent are the following:
 - a. Set the time and place of the next meeting
 - b. Take action of matters already approved by the Body including paying bills already approved, accepting donations from groups, mileage payments as authorized in these Guidelines, and other actions already approved by the Body. No Reports will be made or received.
 6. A Quorum Report will be prepared by the Chairperson and sent to all regular recipients of the Minutes describing exactly who was present and what occurred. This report will be sent out in same timely manner as required for mailing of regular Minutes in these Guidelines.

Intent:

1. This motion prevents a few GSR's at a regular monthly meeting or any Special Meeting from acting on behalf of the entire Area. Given the number of groups in our Area this seems a reasonable requirement.
2. This motion also clarifies what can be done if Quorum is not met.

Made by: Frank H – **Seconded by:** Scott S – **SHARING SESSION**

- Motion: Cell phones must be turned off and no texting allowed while ASC meeting is taking place. **Intent:** Good manners, gives attention to those speaking, eliminates distractions – **Made by:** Daniel J – **Seconded by:** Mike D – **SHARING SESSION**

- Motion: All subcommittees shall bring their guidelines to the Area Service Committee for inclusion as an attachment to the guidelines. –

Intent: To educate new GSR's on the subcommittee guidelines **Made by:** Ray T – **Seconded by:** Molly M – **SHARING SESSION**

- Motion: To start an Area Outreach Committee. – **Intent:** That the ASC have a means to respond to group issues to screen issues to determine what needs to be brought before the ASC body as a whole. – **Made by:** Wade H – **Seconded by:** Michael F – **SHARING SESSION**

- Motion: Start an AdHoc committee to look into the procedures needed to explain the sexual predator problems at all meetings and come up with a way to remind all members of the potential problem and finding ways of recognizing the behavior early on. – **Intent:** To come up with a spoken procedure at local meetings to allow threatened members to speak with a leading member to bring these issues up without fear of retribution. – **Made by:** Jon A – **Seconded by:** Tricia L – **SHARING SESSION**

LAA Web Site Proposal

Purpose: To give access to members and addicts seeking recovery to online resources of the area.

Goals: To bring our outlying groups a feeling of involvement in the day-to-day workings of our area. By giving access to Literature (down-loadable IP's),

Real time events postings (down-loadable fliers)

Ability to add events of their own i.e.; group sponsored events

To help addicts looking to add a group to their city the information to get them started.

Structure:

Web coordinator (new Committee)

1. Monitor and point of contact for site
2. Appoint moderators for forum
3. Article submissions
4. Author authorizations
5. Content screenings

Costs: The cost of this is dependent on the plan chosen.

1. One year in advance is \$120,
2. 2yrs \$216,
3. 3yrs \$287.
4. 501c3 can receive free hosting for life. (Separate costs involved) cost saving in the number of printed fliers, and distribution of the area minutes

Advantages:

1. Email accounts for each committee; with use of email forwarding can bring to each private email account
2. Content Management system allows any one to use system.
3. With little training can operate all areas of the site.

4. Each committee has access to their section.
5. Some features are but not limited too
6. Forum - place to discuss steps, traditions, etc
7. Meeting lists - search-able with mapping capabilities
8. Activities - listings search able events
9. Document access - down-loadable pdf's i.e. lit, fliers, minutes
10. Newsletter - emailed newsletter of the articles from the site
11. User submitted articles subjects are limitless

Aug 15, 2009

Dear Members of LAASC,

Based on information provided to me by various members of our NA family local and NAWS, and our literature provided by NAWS; I am providing this to the LAASC for their action. Addicts in this local community have engaged in behavior that may be considered disruptive to the primary purpose of the NA meeting.

Both addicts involved in the decision by the meeting commonly referred to as the nooner, held at UUC Church in Fargo, ND contacted me Friday Aug 14, 2009 that based on a decision made at the business meeting held by the group providing the meeting known as the nooner, banned both addicts from all of NA, meetings attendance, ASC ect.

Whether the ban is temporary or not it is a ban. Groups are autonomous except matters affecting groups or NA as a whole Tradition 4. This affects NA as a whole, meetings are when 2 or more members of NA meet to for the purpose of recovery Guide to Service. For a group to tell me that based on their decision an addict cannot meet with me for the purpose of recovery is far beyond the concept of autonomy, therefore I am bringing this to your attention. The guide to service explains what meetings are. There are registered meetings, unregistered meetings, meetings only held one time per event such as at a convention, and in homes, these are meetings as explained in our literature.

A business meeting is just that, it is announced; the subjects covered are announced to all members. A business meeting covers the business aspect of the meeting, payments of bills ordering of literature ect. During the course of the any meeting if a concern is expressed that a group conscience decision is needed to made, and it not business related, it is then group conscience meeting is needed. The group (all the members) are informed of the concern and fully allowed to participate concept 7, 9, when that does not occur concept 10 is available to addicts not allowed in the concepts of 7,9. By banning members from NA, concept 10, is not followed. Not using the concepts, deciding what literature we will follow in NA disregarding the rest as we wish is self will.

If a group decides disruptive behavior occurs there exists literature by NAWS on how it is the NA way to proceed. This literature was not followed. For a group to have the information available to make a decision on a issue, and for the entire group to provide all viewpoints, and to be involved in the decision making process, concepts were developed to provide for this. Before we make decisions in NA we should use our literature, contact NAWS for insight and clarification when there is any question that is the NA way. When we do not do this, the result is, the matter of what appears to be group will displayed as group conscience thru a business meeting affecting NA as a whole without the addicts involved being able to utilize concept 10 provided for them by NA, the basis of this letter. This disturbs me. Again this based on information provided to me by the sources I have listed and is my interpretation.

Yours in Service,

John E.

http://www.na.org/admin/include/spaw2/uploads/pdf/servicemat/Disruptive_and_violent_behavior_Sep07.pdf